



## Herndon Police Citizens' Support Team ON VACATION COURTESY HOUSE CHECK

---

|               |              |                |
|---------------|--------------|----------------|
| Name          | Phone (h)    | (c)            |
| Address       |              |                |
| Email Address | Date Leaving | Date Returning |

---

Emergency Contact ☐ Has a Key ☐ Will Be Checking Your Residence  
Name Phone (h) (c)  
Address

---

Alarm: ☐ None ☐ Audible ☐ Silent Alarm Company & Phone Number

☐ Pool/Jacuzzi

☐ Lights/Radio/TV On Timers? What Rooms & Times On/Off

Newspaper Stopped? ☐ Yes ☐ No

Mail Stopped? ☐ Yes ☐ No

Pets? ☐ Yes ☐ No If Yes, please describe

---

Vehicles on the Property. Please include Make, Model, Color and License Plate Number:

- 1.
- 2.
- 3.
- 4.

☐ Attached Garage ☐ Access to Residence via Garage ☐ Rear Yard Access ☐ Motion Lights

Names/Details of Subjects Allowed on the Property:

Names/Details of Subjects NOT Allowed on the Property:

---

Additional Comments:

---

**I understand that the Herndon Police, Herndon Support Team, and the Town of Herndon do not assume any liability for loss or damage to my property during the specified dates. I also understand that a check of my residence is dependent upon the availability of support team members. I also understand that no police response is being guaranteed by the vacation check other than the normal police service and protection, which is provided to the general public. Consequently, it is recommended that homeowners make every effort to safeguard against losses including the securing of high value property, using proper locking devices, alarm systems, etc.**

Homeowners Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received By: \_\_\_\_\_ Date: \_\_\_\_\_